

Date: 26.04.2022

## MEETING NOTICE

A meeting of the Governing Body is scheduled on 28<sup>th</sup> April 2022 at 02.00 P.M. in the Chairman's office through online mode. All the Governing Body members are requested to make it convenient and attend the meeting.

### Agenda:

1. Review of progress on minutes of previous meeting
2. Admission progress
3. Submission of compliance report for Mechanical, Civil and ECE departments
4. Result Analysis
5. Events and activities
6. Review of placement status
7. Budget
8. Financial audit
9. Review of Vision, Mission and PEO's for Various Departments
10. Increase and Reduce in Intake
11. Closure of the Program
12. Starting New Courses
13. Service Rules
14. Review of Consultancy and Funding projects
15. Review and approval of IQAC, BOS and Academic council minutes of the meeting
16. Delegation of Financial powers to principal
17. Other General Issues



*Dr. P. Santosh Kumar Patra*  
26/4/22  
Dr. P. Santosh Kumar Patra  
Chairman & Principal

Dr. P. Santosh Kumar Patra  
PRINCIPAL  
St. MARTIN'S ENGINEERING COLLEGE  
UGC - AUTONOMOUS  
Survey No. 98 & 100, Dhulapally (V)  
Secunderabad-500100, Telangana.

### Cc:

1. Sri M. Laxman Reddy, Chairman / President
2. Sri G. Chandrasekhar Yadav, Vice-Chairman / Vice-President
3. Sri Ch. Mahender Reddy, General Secretary
4. Sri G. Narasimha Yadav, Treasurer
5. Sri M. Rajashekar Reddy, Joint Secretary
6. Mr. Ch. Sathi Reddy, Eminent Professional (Industrialist)
7. Mr. Bhanu Prakash Reddy, Eminent Professional (Technologist)
8. Prof. Nitin Dindorkar, UGC Nominee and Professor in Civil Engineering, MANIT (Bhopal)
9. Dr. M. A. Srinivas, JNTUH Nominee
10. Dr. K. Vijay Kumar Reddy, Eminent Academician (JNTUH)
11. Dr S.V.S.Rama Krishnam Raju, IQAC Co-ordinator
12. Dr. D.V. Sreekanth, Member, Educationalist
13. Dr. D. Ranadheer Reddy, Educationalist
14. Dr. N. Ramachandra, Member, Educationalist

Ref.No. SMEC/GBM/2021-22/02

Date: 28<sup>th</sup> April 2022

## Minutes of the Governing Body Meeting

The Governing Body meeting held on 28<sup>th</sup> April 2022 at 02:00 PM through online and following members were present.

S.No.	Name of the Faculty	Designation	Signature
1	Sri M. Laxman Reddy	Chairman, SMEC	M. Laxman Reddy
2	Sri G. Chandrasekhar Yadav	Vice-Chairman, SMEC	
3	Sri Ch. Mahender Reddy	General Secretary, SMEC	Ch. Mahender Reddy
4	Sri G. Narasimha Yadav	Treasurer, SMEC	
5	Sri M. Rajashekar Reddy	Joint Secretary, SMEC	
6	Dr. P. Santosh Kumar Patra	Principal & Member Secretary, SMEC	P. Santosh Kumar Patra 28/4/22
7	Mr. Ch. Sathi Reddy	Eminent Professional (Industrialist)	ChSR
8	Mr. Bhanu Prakash Reddy	Eminent Professional (Technologist) MD, Grey Logic Technologies, Hyderabad	Approval obtained through email
9	Prof. Nitin Dindorkar	UGC Nominee, Professor in Civil Engineering, MANIT (Bhopal)	Approval obtained through email
10	Dr. M. A. Srinivas	JNTUH Nominee, Professor & Head, Department of Mathematics, JNTUH, Hyderabad	
11	Dr. K. Vijay Kumar Reddy	Professor of Mechanical Engineering, Director R&D, JNTUH, Management Nominee	
12	Dr S.V.S.Rama Krishnam Raju	Dean Academics, Professor of ECE, IQAC Co-ordinator, SMEC	
13	Dr. D.V. Sreekanth	Professor & Head, Department of Mechanical Engineering, SMEC	
14	Dr. D. Ranadheer Reddy	Professor & Head, Department of Humanities & Sciences, SMEC	
15	Dr. N. Ramachandra	Professor & Head, Department of Electrical and Electronics Engineering, SMEC	

Dr. P. Santosh Kumar Patra, Principal SMEC has extended a warm welcome to all the governing body members participating in the meeting and the following points were discussed in the meeting.

**Agenda Point 1:** Review of progress on minutes of the previous meeting

- Progression from the previous GB meeting (Addition of New courses like B.Tech AI & ML, AI & DS AND CSD, NBA Accreditation of CE, ME and ECE, etc.,) have been discussed in GB meeting, accepted and approved.

**Agenda Point 2:** Admissions

- Total Admissions (94.26%) and Branch wise/Program wise admissions were discussed in GB meeting and all GB members have appreciated and approved.

**Agenda Point 3:** NBA compliance report for Civil, Mechanical and ECE departments

- All UG programs are NBA Accredited and its report have been discussed in the GB meeting and all GB members Appreciated and approved.
- Submission of Compliance for NBA Re-Accreditation of Civil Engineering, Mechanical Engineering and Electronics and Communication Engineering have been discussed in the GB meeting and approved.

**Agenda Point 4:** Result Analysis

- Examinations were conducted successfully and Results announced in stipulated time by following JNTUH guidelines and the Result obtained (68.33%) were discussed in GB meeting. All GB members appreciated and approved.

**Agenda Point 5:** Events and activities

- Events and Activities (Workshops, Webinars, Faculty development programs, National/International conferences, etc.,) conducted by all the departments during this academic year have been discussed in the GB meeting. All GB members appreciated and approved.

**Agenda Point 6:** Review of placements status

- As on today 1020 students placed successfully in different reputed companies. So far there are 37 companies visited for campus placements and there are many companies are in pipeline and it was discussed in GB meeting and all GB members appreciated and approved.

**Agenda Point 7:** Budget

- Budget utilization for the year 2022-23 with respect to planning of all the departments, staff salaries, Library and R&D etc., all together the total Budget for 2022-23 is Rs 44,81,00,000/- was discussed in the GB meeting and all GB members



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accepted and approved, however GB members also decided to increase the budget as per need.

**Agenda Point 8: Financial Audit**

- Financial Audit will be done with External Auditors twice in a year. This year the Financial Audit conducted on 3-11-2021 and 9-04-2022 and it was discussed in GB meeting and approved.

**Agenda Point 9: Review of Vision, Mission and PEO's for various departments as well as Review of Vision & Mission of the institute**

- Institute as well as all Departments Vision, Mission and PEOs were discussed with GB members and approved.
- CO-PO/PSO Mapping, attainments, PEOs consistency with Mission, consistency of Vision of all departments with college vision were reviewed in GB meeting and approved.
- Curriculum gaps were discussed in GB meeting and approved.
- Content beyond Syllabus and delivery methods for all departments were discussed in GB meeting and approved.

**Agenda Point 10: Increase and decrease in Intake**

S.No.	UG/PG	Name of the Department	Present Intake	Proposed Intake	Remarks
1	UG	Civil Engineering	60	30	Proposed to decrease to 30 Admission Details 2019- 78/120 (65%) 2020- 70/120 (58.33%) 2021- 24/60 (40%)
2	UG	Electrical and Electronics Engineering	60	30	Proposed to decrease to 30 Admission Details 2019- 41/60 (68.33%) 2020- 41/60 (68.33%) 2021- 20/60 (33.33%)
3	UG	Mechanical Engineering	60	30	Proposed to decrease to 30 Admission Details 2019- 40/180 (22.22%) 2020- 32/180 (17.77%) 2021- 10/60 (16.66%)
4	UG	Electronics and Communication Engineering	240	210	Proposed to decrease to 210
5	UG	Computer Science and Engineering	240	240	No Change
6	UG	Information Technology	180	180	No Change



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7	UG	Computer Science & Engineering (Artificial Intelligence and Machine Learning)	60	180	Proposed to Increase to 180
8	UG	Artificial Intelligence and Machine Learning	60	60	No Change
9	UG	Computer Science and Design	60	60	No Change
10	UG	Artificial Intelligence and Data Science	60	180	Proposed to Increase to 180
11	PG	M.Tech (Artificial Intelligence and Data Science)	18	18	No Change

- Reduction in Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering from 60 to 30, Electronics and Communication Engineering from 240 to 210 and increase in Computer Science & Engineering (Artificial Intelligence and Machine Learning) and Artificial Intelligence and Data Science from 60 to 180 has been discussed in the GB meeting thoroughly in all aspects and all GB members accepted and approved the proposed intake listed above.

**Agenda Point 11: Closure of the Courses**

- As of now no closure of courses were proposed.

**Agenda Point 12: Starting of new courses**

- As of now no new courses were proposed.

**Agenda Point 13: Service Rules**

- Service rule book is reviewed in GB meeting and approved.

**Agenda Point 14: Review of Funding and Consultancy Projects**

- Nearly 35 lakhs Funding projects from 8 different organizations were discussed in GB meeting and all GB members appreciated and approved.
- 630.85 crores third party Consultancy works from GHMC, Govt., of Telangana, around 150 crores third party Consultancy works from HMWSSB, Govt., of Telangana

**Agenda Point 15: Review and approval of IQAC, BOS and Academic council minutes of the meeting**

- All the Minutes of IQAC meetings, BOS of all UG and PG courses and Academic Council meeting have been discussed in the GB meeting, accepted and approved.



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### Agenda Point 16: Delegation of Financial powers to principal

- Management & Board member complimented and appreciated Principal for his hard work and dedication. It is also noticed there are lot of growth in academics, placements as well as in R&D. For the smooth administration and approval, the Board Members were pleased to delegate all powers and up to Rs. 20 Lakhs financial approval for the administration works to Principal since 20-10-2017 and approved to continue the same.

### Agenda Point 17: Any Suggestions

- GB members suggested to focus on collaboration with Foreign Universities.
- MOOC Courses introduction in the curriculum is suggested by GB Members.
- GB members suggested to focus on Academic Results.
- GB members appreciated the initiation of consultancy projects from GHMC and HMWSSB.

### Snapshots of Meeting



*[Handwritten Signature]*  
**Dr. P. Santosh Kumar Patra**  
Principal & Member Secretary

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